

Start Your Path to a New Career at MNTC

Why a CareerTech Education Works

At MNTC you have the opportunity to earn state and/or national industry certifications, which puts you at an advantage in today's workforce. MNTC students have a 95% positive-placement rate, which means our graduates are continually hired for jobs that are directly related to their MNTC career training.

High school students have the added benefit of earning two (2) or three (3) elective course credits on their transcripts for their MNTC career program.

Leadership Opportunities

Our student organizations offer many opportunities for you to develop leadership skills, hold officer positions, and compete in state and national skills contests. Student organizations are a great way to get involved with your class and your community.

- National Technical Honor Society
- **BPA** Business Professionals of America
- **HOSA** Future Health Professionals
- SkillsUSA Technical & Trades
- **TSA** Technology Student Association
- District, state and national conferences & competitions

Flexible Scheduling

Adult students have multiple scheduling options. Call us to learn more. High school students may attend in a three-hour block in the morning or afternoon. After graduation, you can attend full- or part-time to complete a program, or you can start a new program as an adult student.

MNTC Career Advisors

Our on-site Career Advisors can help adult students plan a career path. Call 405.801.5000 to schedule an appointment. High school career advisors are at Norman and Moore high schools throughout the week to help with any questions about MNTC and scheduling.

Career & College Connection

You will learn how to generate a professional resume, and develop your interviewing and work skill sets in preparation to land a job through the Career & College Connection office.

Additionally, the Career & College Connection coordinator and our instructors have close-working relationships with local and state employers. Visit: **mntc.edu/CareerCollegeConnection**

Cost to Attend MNTC

MNTC programs are also free to high school students who attend public, private or home school in Moore, Norman or south OKC. There may be minimal supply costs or transportation requirements in some programs. Make sure to ask your MNTC Career Advisor about specific cost or transportation details during enrollment.

MNTC Tuition Assistance

The MNTC Tuition Assistance is available to in-district high school graduates who begin a career program before their 21st birthday. The assistance may only be applied to class tuition. Tuition Assistance recipients are required to pay the student resource fee, and are responsible for the cost of any testing, books, tools, equipment, clothing, shoes or additional supplies and fees needed for the program..

Eligibility Requirements:

- High school graduate or equivalent recipients
- Residents of the MNTC school district
- Acceptance into an MNTC career program
- Student begins class prior to their 21st birthday
- Students attending MNTC while in high school must have had at least a "B" as their final semester grade while attending MNTC and stayed within MNTC's attendance policy.

Oklahoma's Promise (OHLAP/ACE)*

MNTC high school students have the opportunity to earn computer and lab science credit for some of our career programs. Look for the asterisk next to program names to see if you qualify for Oklahoma's Promise/ACE credit.

Transportation

MNTC provides bus transportation to and from our Franklin Road Campus for our five partner high schools in Norman and Moore.

Business & Information Technology Programs

Accounting*

Accounting specialists like bookkeepers and accounting clerks update and maintain accounting records, tabulate expenses and receipts, and measure profit and loss. Experience business accounting and software such as QuickBooks, Microsoft Word, and Microsoft Excel. Prepare for work as an accounts payable & receivable clerk, financial clerk, or as a full-charge bookkeeper and work toward earning national certifications in Word, Excel and Quickbooks for the accounting industry.

ENTRY-LEVEL CAREERS

- · Billing Clerk
- Accounting Assistant
- Accounts Payable/Receivable Assistant
- Bank Teller

TECHNICAL CAREERS

- Fraud Prevention Clerk
- Bookkeeper
- · Auditing Clerk
- Tax Compliance Clerk

PROFESSIONAL CAREERS

- · Chief Financial Officer
- · Certified Public Accountant
- · Corporate Controller
- · Forensic Accountant

Cloud & Virtual Network Administration*



There is a growing demand for skilled Virtualization Professionals. Virtualization uses a software application to simulate a virtual computing environment inside a physical computing environment. You will learn the concepts and principles of Virtual Machine Clusters, and about storage and deployment considerations. This area of Information Technology is rapidly expanding. You will have the opportunity to achieve industry-recognized certifications like A+, NET+, SEC+, Cloud+, as well as the VMware-specific certification VCA-DBT.

ENTRY-LEVEL CAREERS

- IT Specialist
- Audio/Visual Specialist
- Technical Intern
- Computer Operator

TECHNICAL CAREERS

- · Systems Administrator
- Virtualization Architect
- Service Desk Anaylst
- · Networking Engineer

PROFESSIONAL CAREERS

- Systems Engineer
- Hybrid Technology Architect
- · Senior VMWare Engineer
- · Virtualization Engineer VMWare

Cyber Defense *

You will discover how to identify cyberattacks, and how to coordinate and implement security measures for networked-computer systems. Start with intro to basic security principles for networks and operating systems, then move to the basics of repair, maintenance, and installation of computer hardware, software and operating systems, including basic networking skills. Master the skills required for certifications offered by CompTIA, to include Security+, A+, and Net+.

ENTRY-LEVEL CAREERS

- Computer Forensic Investigator
- Cryptanalyst
- NASA IT Security Specialist
- 3-D Printing Engineer

TECHNICAL CAREERS

- Computer Programmer
- NASCAR Network Engineer
- Security Awareness Trainer
- · Cyber Crime Analyst Investigator

PROFESSIONAL CAREERS

- · Cyber Security Data Scientist
- Cyber Warfare Officer
- Security Intelligence
- Risk Management Director

Digital Cinema & TV Production * ■

Video production technicians are employed by a variety of organizations that have production departments responsible for creating videos in-house. Get hands-on experience with digital video production equipment to learn all aspects of studio and field production, including: directing, audio, lighting, graphics, videography, editing, color grading, and sound editing. Class participation includes working on short films for the annual MNTC Red Carpet Film Festival.

ENTRY-LEVEL CAREERS

- Production Assistant
- Casting Assistant
- · Set Dresser
- Floor Director

TECHNICAL CAREERS

- Video Production Technician
- · Motions Graphics Designer
- · Sound Recordist
- Props Manager

PROFESSIONAL CAREERS

- Newscast Director
- Film Director
- Documentary Producer

Graphic Design *

Graphic designers are visual communicators and amazing problem solvers. Designers create artwork targeted to specific audiences, which can be found on the grocery aisle, on the side of the highway, online, and on menus — design is literally everywhere! Our Graphic Design class operates a small advertising agency called Stellar. You will use your artistic, illustrative, and design talents to help small business and local community organizations. Prepare to earn national certifications while learning Adobe Photoshop, Illustrator and InDesign, and work exclusively with Apple and Adobe products. Experience versatile projects and a creative environment as you develop a professional design portfolio in both digital and print design.

ENTRY-LEVEL CAREERS

- Graphic Artist
- Tattoo Artist
- Illustrator
- · Creative Assistant

TECHNICAL CAREERS

- Brand Designer
- UX Designer
- Package Designer

PROFESSIONAL CAREERS

- · Forensic Artist/Designer
- Creative Director
- · Advertising Designer
- · Social Media Director

Legal Office Services

Legal administrative assistants and receptionists provide vital administrative support in attorney offices, corporate legal offices, government agencies, and nonprofit organizations. Discover legal terminology, legal research, the use of legal forms and documents, filing, and scheduling. Gain an understanding of basic legal concepts in several areas of law, and prepare for the Accredited Legal Professional (ALP) Certification.

ENTRY-LEVEL CAREERS

- Legal File Clerk
- · Office Assistant
- Title Clerk
- · Legal Receptionist

TECHNICAL CAREERS

- Legal Assistant
- Case Manager
- · District Court Clerk
- · Court Reporter

PROFESSIONAL CAREERS

- Paralegal
- Lawver
- · Legal Nurse Consultant
- Criminologist

Pre-Engineering 4 * 🖪







Are you interested in an engineering career? Pre-Engineering provides a clear outlook of what it takes to become a mechanical, electrical, civil, software, or aerospace engineer. Move through Project Lead The Way (PLTW) curriculum, and discover how to think and perform like engineers by working through hands-on projects. You will use the latest industry software and hardware for projects and presentations. Build a working robot used for various robotics competition.

ENTRY-LEVEL CAREERS

- · CNC Engineer
- Robotics Technician
- Drone Operator
- Production Fabricator

TECHNICAL CAREERS

- Engineering Technician
- Robotics Programmer
- Laboratory Technician
- Aerospace Machinist

PROFESSIONAL CAREERS

- Industrial Engineer
- Aerospace Engineer
- Architect
- Product Development Director

Programming & Software Development *

Programmers develop and write computer programs to store, locate, and retrieve specific data. Learn programming, logic skills, and write and design programs using Java, and C#, among other languages and courses. Prepare for the industry-recognized Software Development Fundamentals exam.

ENTRY-LEVEL CAREERS

- Computer Systems Analyst
- IT Support Technician
- Computer Support Intern
- · Fiber Optics Installer

TECHNICAL CAREERS

- · Game Developer
- Java Devleoper
- Backup/Recovery Specialist
- Computer Forensics

PROFESSIONAL CAREERS

- Data Scientist
- · Systems Administrator
- · Biometrics Intelligence Analyst
- · Artificial Intelligence Specialist













Health & Safety Programs

Biomedical Science † * 🖻

PLTW Biomedical Science students are taking on real-world challenges – and they're are doing it before graduating from high school. Working with the same tools used by professionals in labs and hospitals, as a laboratories student, you will engage in compelling, hands-on activities and collaborate on teams to find solutions to problems. PLTW Biomedical Science empowers you to build knowledge and skills in biomedical science, make presentations, and develop transportable skills like problem-solving, critical and creative thinking, communication, and collaboration.

ENTRY-LEVEL CAREERS

- Veterinary Aide
- Medical Courier
- Pharmaceutical Technician
- Morgue Assistant

TECHNICAL CAREERS

- Biomedical Technician
- Radiology Technician
- Optician
- Phlebotomist

PROFESSIONAL CAREERS

- Physician
- Dentist
- · Marine Biologist
- · Medical/Research Scientist

Dental Assisting •

Dental Assistants perform a variety of patient, office, and laboratory duties. During appointments, you will hand dentists instruments and assist with routine procedures. Prepare instruments and materials, update health and dental records, instruct patients on post-operative and general oral-health care, and take impressions. You will spend a minimum of 300 hours assisting dentists in real clinic situations. You will take courses to earn state certifications in Radiation, Nitrous Oxide, Sealants, and Coronal Polish, as well as take the National Certified Dental Assistant (CDA) examination. This is a CODA Accredited Program.

ENTRY-LEVEL CAREERS

- · Dental Assistant Radiographer
- Ordering Specialist
- Patient Care Assistant
- · Dental Office Manager

TECHNICAL CAREERS

- Dental Hygiene Assistant
- DANB Certified Dental Assistant
- Dental Lab Manager
- Dental Software Sales/Trainer

PROFESSIONAL CAREERS

- · Forensic Odontologist
- Pediatric Dentist
- Endodontist
- · Oral Surgeon

Diagnostic Medical Sonography •

Sonographers use equipment that directs high frequency sound waves into a patient's body that reflect echoes and forms an image that may be videotaped, transmitted, or photographed for diagnosis by a physician. During patient scans, you will look for subtle clues that contrast healthy against unhealthy areas by taking measurements, calculating values, and analyzing the results into a preliminary finding report. The MNTC DMS program is a general learning concentration. Certification exams for the American Registry of Diagnostic Medical Sonography ARDMS include: Sonography Principles and Instrumentation (SPI), Abdomen (AB), and Obstetrics and Gynecology (OB/GYN).

ENTRY-LEVEL CAREERS

- Certified Nurse Aide
- Ontometrist Assistant
- Emergency Room Technician
- Occupational Therapy Aide

TECHNICAL CAREERS

- · Diagnostic Medical Sonographer
- Mammography Technician
- · Licensed Practical Nurse
- MRI Technician

PROFESSIONAL CAREERS

- Lead Sonographer
- Research Sonographer
- · Directory of Radiology
- Ultrasound Practitioner













Health Careers Certification †

Start your health and medical or nursing career by preparing for two state certifications: Long-Term Care Nurse Assistant and Home Health Care Nurse Assistant. This class provides core knowledge based on the Oklahoma State Department of Health Guidelines. Upon certification, you can begin your career as a Long Term and Home Health Care Nurse Assistant, and additionally you are prepared to continue your education in the health care industry. Nursing Assistants perform delegated tasks under the supervision of a licensed nurse. Nurse Assistants focus on the physical, social, emotional, and spiritual needs of the resident and their family.

ENTRY-LEVEL CAREERS

- Nursing Assistant
- Home Health Aide
- Dietary Aide
- 911 Emergency Dispatcher

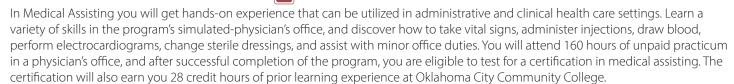
TECHNICAL CAREERS

- Registered Nurse, ADN
- Respiratory Therapist
- Certified Dental Assistant
- Dental Hygienist

PROFESSIONAL CAREERS

- Physician
- Forensic Nurse
- Clinical Nurse Specialist
- Nurse Midwife

Medical Assisting |



ENTRY-LEVEL CAREERS

- · Appointment Scheduler
- FKG Technician
- Phlebotomist
- Medical Office Assistant

TECHNICAL CAREERS

- Medical Office Manager
- · Certified Medical Assistant
- Dietitian
- Licensed Practical Nurse

PROFESSIONAL CAREERS

- Nurse Practitioner
- Registered Nurse
- · Forensic Scientist
- Speech/Language Therapist

Physical Therapy Services †

Physical therapy aides perform components of physical therapy procedures and related tasks selected by a supervising physical therapist. Experience in-class instruction, conduct clinical observations, and perform direct patient care during internships. You will also prepare to earn a physical therapy aide certification from the American Medical Certification Association (AMCA).

ENTRY-LEVEL CAREERS

- Physical Therapy Aide
- Recreation Aide
- Athletic Room Technician
- Pharmacy Aide

TECHNICAL CAREERS

- Physical Therapy Assistant
- Medical Assistant
- Wellness Coach
- Radiology Technician

PROFESSIONAL CAREERS

- Physical Therapist
- Chiropractor
- · Sports Psychologist
- · Orthopedic Surgeon

Practical Nursing •

Practical nurses care for patients with compassion and skill in a variety of health care settings including hospitals, clinics, doctors' offices, home health, and long-term care facilities. Job descriptions can vary depending on each state's Nurse Practice Act (regulations). You will train in standard techniques to provide basic nursing care, perform focused assessments, and administer care to patients under the direct supervision of physicians or registered nurses. Conduct clinical rotations at local medical facilities and offices, and prepare to sit for the National Council Licensure Examination for Practical Nurses (NCLEX-PN) through the Oklahoma Board of Nursing.

ENTRY-LEVEL CAREERS

- · Advanced Unlicensed Assistant
- Home Health Aide
- Certified Medication Aide
- Medical Coder

TECHNICAL CAREERS

- Paramedic
- Biomedical Science
- X-ray Technician
- · Nursing Home Supervisor

PROFESSIONAL CAREERS

- Clinical Nurse Specialist
- · Legal Nurse Consultant
- · Certified Midwife
- Medical Doctor

Pre-Nursing | *

Most jobs for Advanced Unlicensed Assistants (AUA) are in acute-care settings such as in hospitals. Build your confidence while training in a simulated laboratory setting and gain entry-level employment in the health field as an AUA. High school students may earn a high school science credit for Anatomy & Physiology. You'll have the opportunity to conduct clinical observations and work directly with patients. Upon completing Pre-Nursing, you may gain entry-level employment as an AUA.

ENTRY-LEVEL CAREERS

- Nursing Assistant
- Home Health Aide
- Medical Transporter
- Hospice Care Staff

TECHNICAL CAREERS

- Medical Assistant
- Medical Lab Technician
- Paramedic
- Pharmacy Technician

PROFESSIONAL CAREERS

- · Clinical Nurse Specialist
- Physician
- · Nurse Researcher
- Registered Nurse BSN

Surgical Technology •

Surgical Technologists function as a member of the sterile surgical team in the scrub role, and are responsible for establishing and maintaining the sterile field throughout the entire surgery. You will train to handle the instrumentation, supplies, and equipment necessary for all surgical procedures, and will have an understanding of each of the procedures being performed in order to anticipate the needs of the surgeon. The learning program includes development of knowledge, ethics, personal behavior, and skill sets to become highly detailed and to work under great pressure. You will conduct clinical rotations at many OKC metro hospitals and surgery centers as you prepare to sit for a national certification for surgical technology at the end of the program.

ENTRY-LEVEL CAREERS

- Surgical Technician
- Material Handler
- Veterinary Technician
- Instrumentation Helper

TECHNICAL CAREERS

- Certified Surgical Technician
- Transplant Coordinator
- Organ Procurement Technician
- Surgeon's Private Technician

PROFESSIONAL CAREERS

- · Registered Nurse
- · Medical Drug Representative
- Surgical Medial Representative
- Mechanical Engineer

Veterinary Assisting †

As a veterinary assistant you will provide proper illness and wellness care for animals, and assist in the care of animals during and after surgery. You'll gain hands-on experience, conduct clinical observations, and work with animals and veterinary teams.

ENTRY-LEVEL CAREERS

- · Veterinary Assistant
- Animal Trainer
- Veterinary Receptionist
- Wildlife Rescue Worker

TECHNICAL CAREERS

- · Breeding Specialist
- Fish & Game Warden
- Pet Groomer
- · Laboratory Animal Technician

PROFESSIONAL CAREERS

- Veterinarian
- Biologist
- Geneticist
- · Marine Biologist

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Customer Service Hours

Please call or visit **mntc.edu** to confirm our open hours for a particular day. Our campuses may close with short notice due to inclement weather or unforeseen circumstances.













Technical Programs

Automotive Collision Repair & Refinishing

Automotive collision technicians are trained in automotive body repair and refinishing. Repair damaged bodies and parts of vehicles by straightening, removing dents and replacing damaged auto body parts. Develop the skills to become a Collision Non-structural Repair & Refinishing Technician, and prepare to take the I-CAR Certification. You will complete the program with student ASE certifications, and will train in a modern, updated facility with industry-standard tools and equipment.

ENTRY-LEVEL CAREERS

- · Automotive Glass Installer
- · Customizing Apprentice
- Auto Body Apprentice
- Paint Mixing Technician

TECHNICAL CAREERS

- Automotive Body Technician
- Body Shop Owner/Operator
- Collision Repair Technician
- Custom Paint Artist

PROFESSIONAL CAREERS

- · Automotive Coating Engineer
- · Automotive Designer
- · Auto & Accessory Designer
- Collision Repair Instructor

Automotive Service Technology

Auto service technicians who possess diagnostic and problem-solving skills and have a mechanical aptitude can take advantage of excellent employment opportunities. Become an Automotive Service Technician (ASE Compliant), and prepare to earn ASE Certifications. Explore the latest technologies to diagnose vehicle concerns regarding engines, automatic and manual transmissions, steering and suspension, brakes, electrical/electronic systems, heating and air conditioning, and engine performance systems.

ENTRY-LEVEL CAREERS

- Tire Technician
- · Car Detailer
- · Parts Salesman
- · Automotive Receptionist

TECHNICAL CAREERS

- Automotive Service Technician
- Fleet Technician
- Field Service Technician
- Pit Crew Member

PROFESSIONAL CAREERS

- · Automotive Service Instructor
- · Automotive Electrical Engineer
- · Mechanical Design Engineer
- · Vehicle Development Engineer

Carpentry 🖪

Skilled carpenters are needed to meet the ongoing demand for new housing, office and retail space. You'll estimate and order building materials, prepare, assemble, and install materials using hand and power tools, and construct a custom-project home. Train as a cabinetmaker or residential carpenter, and earn an OSHA 10 Card and a General Induction Card for on-site work. Work as a cabinetmaker, frame carpenter, or residential carpenter.

ENTRY-LEVEL CAREERS

- Framing Carpenter
- · Cabinet Maker
- Concrete Finisher
- · Wood Flooring Installer

TECHNICAL CAREERS

- Millwright
- Heavy Equipment Operator
- Historic Renovation Specialist
- Film/TV/Photo Set Builder

PROFESSIONAL CAREERS

- Architect
- · Mechanical Engineer
- · Construction Technologist
- Real Estate Developer

CNC Machining

Machinists use lathes, milling machines, and machining centers to produce metal parts that meet precise specifications. You will learn Computerized Numerical Controls to become a CNC operator or machinist, and prepare for the NIMS Certified Machine Technician exam.

ENTRY-LEVEL CAREERS

- Material Preparation
- Tool Crib Attendant
- · Manual Machinist
- Installation Technician

TECHNICAL CAREERS

- Aerospace Machinist
- Tool & Die Maker
- CNC Programmer
- Movie Prop Maker

PROFESSIONAL CAREERS

- Metallurgist
- Marine Engineer
- Prosthetic Limb Designer
- CMM Operator



Computer Aided Design & Drafting *

CADD drafters and technicians have formal training in drafting and have experience using computer-aided drafting and design (CADD) software. Prepare to work as a drafting technician, engineer, architectural technician, or designer. Work toward an AutoDesk Associate certification, and earn professional certifications in AutoCAD, Inventor, and Revit.

ENTRY-LEVEL CAREERS

- Architectural Drafter
- · Electrical Drafter
- 3D Printer Technician
- Landscape Designer

TECHNICAL CAREERS

- GIS Technician
- Project Manager
- Cartographer
- · Senior 3D Dental Drafter/Printer

PROFESSIONAL CAREERS

- · Structural Engineer
- Architect
- Civil Engineer
- Aerospace Engineer

Cosmetology

Cosmetologists offer services such as shampooing, cutting, coloring and styling hair. You'll work on clients in MNTC's full-service salon and prepare to take the Oklahoma State Board of Cosmetology exam to work as a cosmetologist.

The daytime program is open to high school students only. The evening program is open to adults only.

ENTRY-LEVEL CAREERS

- Salon Receptionist
- · Blow Dry Bar Stylist
- Hair Colorist
- Film, Theatrical & Editorial Stylist

TECHNICAL CAREERS

- · Cruise Line Cosmetologist
- Nail Technician
- Artistic Director
- Makeup Artist

PROFESSIONAL CAREERS

- · Salon Owner
- Master Instructor
- State Board Director
- · Special Effects Hair & Makeup Artist

Electrical Apprentice

Electrical apprentices and journeymen work for licensed electrical contractors. You will design, build, and troubleshoot motor control systems. Learn residential, commercial, and industrial construction wiring methods. Successful completion of the curriculum prepares you for state electrical examinations

ENTRY-LEVEL CAREERS

- Electrical Apprentice
- Powerhouse Apprentice
- Oil Field Electrical Apprentice
- Entry-level Wind Technician

TECHNICAL CAREERS

- Utility Journeyman Electrician
- Automation Technician
- Powerhouse Journeyman
- · Military Junior Officer

PROFESSIONAL CAREERS

- Electrical Contractor
- Powerhouse Superintendent
- · Alternative Energy Engineer
- · Automation Engineer

Heating, Ventilation, Air Conditioning & Refrigeration



ENTRY-LEVEL CAREERS

- HVAC/R Parts Distributor
- Journeyman Apprentice
- New Construction Installer
- Facilities Maintenance

TECHNICAL CAREERS

- HVAC/R Technician
- · Controls Technician
- Chiller Operator
- HVAC/R Inspector

PROFESSIONAL CAREERS

- · Mechanical Engineer
- · HVAC/R System Designer
- · HVAC/R Chief Inspector
- Building Load Designer













Service Careers Maintenance

You will discover all aspects of building maintenance and groundskeeping. You will gain skills with hands-on learning on a wide range of live-work projects, and work with indoor and outdoor power tools and machines. You may focus your training to become a building maintenance assistant or technician, or a groundskeeper or groundskeeper assistant.

ENTRY-LEVEL CAREERS

- Custodian
- Lawn Crew
- Farmhand
- Florist Assistant

TECHNICAL CAREERS

- Arborist
- Small Engine Technician
- Pesticide Applicator
- Equipment Operator

PROFESSIONAL CAREERS

- Horticulturalist
- Facility Manager
- · Sports Turf Manager
- Flower/Plant Breeder

Welding 🖪

Welders can advance to jobs like welding technician, supervisor, inspector, or instructor. Some experienced welders open their own shops. Train in all phases of welding and study properties of metals and principles of fusion. Learn techniques for gas and arc welding, pipe welding and cutting, blueprint reading, and plasma arc cutting.

ENTRY-LEVEL CAREERS

- · Stick Welder
- · Vessel Welder
- · Apprentice Pipe Welder
- · Apprentice Iron Welder

TECHNICAL CAREERS

- · Certified Welder
- Pipeline Technician
- · Code Welder
- Radiographer

PROFESSIONAL CAREERS

- Welding Engineer
- Plant Supervisor
- · Aerospace Engineer
- Pipeline Welder

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