

Title I School-Level Parental Involvement Policy | Longfellow Middle School

Longfellow Middle School has developed a written Title I parental involvement policy with input from Title I parents. Needs assessment for the site was solicited via school-wide climate surveys, participation in formal committees, and anecdotal contributions from interactions with counselors and staff. It has distributed the policy to parents of Title I students. The policy is made available at the beginning of the school year. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Longfellow Middle School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. This meeting is part of the annual district Open House schedule of events.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. In addition to regularly scheduled PTA meetings, opportunities for parent conferences are scheduled both during the normal workday and in the evening.
- The school involves parents of Title I students in an organized, ongoing, and timely way. They are involved in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. This parental involvement policy is included as part of the annual review of the school wide plan and will be updated as needed on an annual basis to reflect the changing needs of parents through ongoing interactions and from feedback from climate surveys.
- The school provides parents of Title I students with timely information about Title I programs. Updates to the Title I plan and initiatives are shared in a timely manner via Principal's newsletter or Principal's report during PTA meetings.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. Students enrolled at Longfellow are taught curriculum based on the State Standards of Oklahoma and/or Norman Public Schools' curriculum. Proficiency is monitored continuously in every class so that timely intervention can be administered to ensure student success.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

School-Parent Compact

Longfellow Middle School distributes a school-parent compact to parents of Title I students. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual

parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities.

Building Capacity for Involvement

Longfellow Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. Longfellow hosts a curriculum night early in the year to preview content to be covered in each class. Student progress can be monitored via the parent portal on Infinite Campus.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. Longfellow has included parent outreach and education as part of past Title I plans and anticipates building upon the framework of previous initiatives.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners. Feedback from parents provides the guidance for needs assessment. Staff members are invited to participate in monthly meetings that include opportunities for outreach to and from parents.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. Parent academies to coincide with conferences will be hosted with predetermined focus guided by stakeholder input. Incoming 6th grade parents will be invited to participate in a book study with Longfellow staff, a continuation from last year's parent education outreach plan.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. Longfellow administration sends out a weekly Lion's Share email to parents that includes information about school events and programs.
- The school provides support for parental involvement activities requested by Title I parents. Members of the Longfellow staff each strive to support students learning at high levels.

Accessibility

Longfellow Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.