

**Title I School-Level Parental Involvement/Engagement  
Policy  
Lincoln Elementary  
2023-24**

*Lincoln* has developed a written Title I parental involvement policy with input from Title I parents during annual title one meetings. Lincoln has distributed the policy to parents of Title I students. The policy is available as part of our curriculum night and posted on our school website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

**Involvement of Parents in the Title I Program**

To involve parents in the Title I program at Lincoln, the following practices have been established:

**The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**

*Each year at our Curriculum Night, meetings at each grade level will be held to inform parents of the school's participation in the Title 1 program and to explain the requirements of the program and their right to be involved. This is also accomplished through one of our fall PTA meetings. Lincoln works to capture our values, vision, and mission, while modeling what makes Lincoln unique and how we work to provide meaningful, engaging, and high quality instruction within our Title 1 school.*

**The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**

*Title 1 updates traditionally have been held in the evenings along with other PTA sponsored events. Parents have access to Parent Teacher Conferences which are offered during the day and evening. We will continue to provide virtual options to parents as needed. Parents are invited to join committees and those meetings vary based on participants' needs. Some examples may include: Safe/Fit/Health*

*Committee, Counselor Advisory, Title, and future options are continually being explored based on needs.*

**The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs and the Title I parental involvement policy.\*\***

*Each year at our Curriculum Night or annual PTA meeting, a meeting will be held to inform parents of the school's participation in the Title 1 program and to explain the requirements of the program and their right to be involved. On-going review occurs during scheduled PTA meetings, Title meetings, and the agendas are communicated. Steering committees may be formed based on review of certain aspects of the plan or program. Parents also have access to Title documents including Schoolwide Plan, Compact, and Parent Involvement Policy through the district website and it is communicated in other various ways.*

**The school provides parents of Title I students with timely information about Title I programs.**

*Each year at our Curriculum Night or annual PTA meeting, a meeting will be held to inform parents of the school's participation in the Title 1 program and to explain the requirements of the program and their right to be involved. On-going review occurs during scheduled PTA meetings, Title meetings, and the agendas are communicated. Steering committees may be formed based on review of certain aspects of the plan or program. In addition, parents are informed of updates to title programming and/or plan. Everyday operations of the plan are visible and communicated. Examples include programs such as Lexia, Happy Numbers, Seesaw, and use of our facebook page.*

**The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**

*This occurs annually during orientation nights, Curriculum Night, and on an on-going basis through Parent Teacher Conferences, Intervention Process, progress reports, and on-going communication with parents on student progress. Lincoln will follow the district timeline in grading practices that communicate mastery of standard to parents. FAST, our district reading and math benchmark assessment progress/proficiency levels and progress monitoring will be communicated with parents. Parents are also informed of*

*our Multi-Tiered System of Support (MTSS), PBIS, restorative teaching practices, and Lincoln's vision and mission of learning.*

**If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**

*Lincoln works to accommodate all student/parent needs. Upon request, Lincoln would be responsive to parent input and requests for meetings above and beyond what is currently in place in an effort to keep all parties informed and updated. The parent involvement policy is reviewed annually which allows parents to provide feedback as part of the annual review of the school-wide plan. It is essential the policy is updated regularly to meet the needs of parents and the school. New ways are always being explored on how to involve and engage more parents.*

[20 USC 6318 Section 1118(c)(3)]

### **School-Parent Compact**

*Lincoln distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.*

The school's responsibility to provide high-quality curriculum and instruction  
The ways parents will be responsible for supporting their children's learning  
The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

*The compact was developed collaboratively by a team of staff members and parents who reviews it annually. The updated information is shared with the greater community (staff & parents). The compact is part of the enrollment packet and also distributed at our annual Curriculum Night where signatures are obtained. It is also*

*posted online.*

## **Building Capacity for Involvement**

*Lincoln* engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

**The school provides Title I parents with assistance in understanding the State’s academic content standards, assessments, and how to monitor and improve the achievement of their children.**

*Lincoln holds an annual Curriculum Night that highlights Oklahoma Academic Standards and where to access documents. Parents are also provided with resources explaining OCCT assessments, (including online access to their individual child) district benchmark exams, and materials to help explain expectations. We utilize FAST as our benchmark for math and reading and we will work to communicate results and interpretations of those assessments. Parents are informed and included in our Parent Teacher Conferences and Intervention processes. Parents have access to Infinite Campus to help monitor progress and are provided with progress reports. Teachers provide specific information for how parents can help their child improve achievement through various methods, including providing taped examples or opportunities to learn in person for some targeted families. Lincoln will continue our efforts in standard-based grading practices as the district continues to add grades for standard-based reporting. Lincoln will also host a “Little Lions” program for families of students in grades Pre-K-1st where literacy, math, and motor skills will be addressed.*

**The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

*This takes place throughout the school year in many ways, including on-site resources, parent-teacher conferences, campus newsletters, and school-sponsored programs/events. Lincoln’s media center houses a parenting section which includes books and audio tapes on parenting skills including discipline, helping with the content areas, GED materials and information regarding children ranging from gifted to identified special education. Lincoln hosts Reading and STREAM nights where parents are*

*presented with materials on how to work with their students and participate in math games and reading/writing activities. There is a school-wide Reading Program and classrooms utilize a home reading system. Grade levels encourage parents to take home books on a regular basis. Students and parents also have access to books and computers in our library. Students have access to Everyday Mathematics games, Lexia, Happy Numbers, and other programs online. Parents have access to Seesaw, a digital portfolio of their child's work & progress. Parents are provided with information and training to increase their understanding of reading and math strategies, curriculum, and assessments utilized in school, and strategies to use when working with their child at home. Lincoln partners with the local library to help provide support for parents in using community resources to help their children learn. Parents also are encouraged to participate in our Art Days, project-based learning opportunities, and serve as guest speakers. Parents can also serve as career models. Most years we host STEM/ STREAM nights. Students also participate in a share fair where they display their passions and talents. We have on-going school wide assemblies and opportunities to highlight and celebrate student/staff accomplishments and successes. Lincoln has a focus on parent engagement that includes a variety of strategies.*

**With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners.**

*The school educates staff members about the value of parent contributions, and on how to work with parents as equal partners through site professional learning. Lincoln has a welcoming environment and an open-door policy. PTA membership continues to increase as a result of our PTA's efforts to involve more parents. Parents/Guardians are encouraged to volunteer in the classrooms and other areas of the school. Family members can serve as tutors, assist with learning stations, read with children, prepare materials, etc. Staff annually review expectations on the importance of parent partnerships. Staff are encouraged to communicate regularly to parents about their participation in their child's education. The Watchdog program is implemented at Lincoln to encourage positive male influence. As a result of our increased PTA efforts, Lincoln continues to provide funds which has allowed continued partnerships with the community to help support our programs and other initiatives that have benefited students' learning. The Counselor Advisory involves parents and community members.*

**The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

*Lincoln has partnerships with Big Brothers/Big Sisters and Kid's Hope, both national mentoring programs. The programs provide one-to-one mentoring on a weekly basis. Through the Safe/Fit/Health Committee, Lincoln continues to target Family and Community Involvement as needed. Additionally, an annual survey is given to parents to get more information about their child's needs, experiences, and supports that would be beneficial. Parents had opportunities to access District Love and Logic classes. Lincoln also surveys parents each year via our PBIS survey to receive feedback for improvement. We will continue to communicate the Parent as Teachers program and the new expansion of ages that it will serve for students. NPS' website provides information for parents including, Title information, counselor newsletter, principal updates, resources, and much more. PTA provides meetings bringing in resources for parents, such as Bethesda in the past. Lincoln has worked to put families in contact with agencies, such as Systems of Care to provide wrap-around services for families in need. We continue to provide a learning commons area for parents that has resources within our library to promote further parents fully participating in the education of their children.*

**The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.**

*Principal and teachers utilize a variety of ways to communicate with parents. Teachers, staff, and principal utilize newsletters (Smores), updated web-pages, and emails. Through the use of Infinite Campus, teachers send regular progress reports and Parent Portal allows parents 24 hour access to assignment and grade information. Grade reports are sent home quarterly. Parents have access to Seesaw, (digital portfolio) of their student's work and other reminders. Other ways to communicate include Infinite Campus push-messages, blackboard, NPS mobile school app updates, PTA emails, marquee, Thursday folders, Peachjar, phone calls, home visits, school status texting, and parent conferences. Parents also have access to district resources and communications, such as the, "Inside NPS Parent Newsletter" updates. Lincoln has a*

*facebook page to capture daily learning. Communications and materials can be provided in other languages and also interpreters are available as needed for families. Lincoln continues to think of new ways to communicate more effectively with our parents.*

**The school provides support for parental involvement activities requested by Title I parents.**

*Lincoln encourages parental involvement and would respond to requests made by parents. One example is our Watchdog Program that was implemented in 2014-2015. Lincoln also takes into consideration activities that parents want to implement through discussions at PTA meetings and other communications. Parent involvement continues to increase and our annual Jog-a-thon continues to be a great success. Parents have also volunteered to help with future endeavors, such as, coding club, botball, stem clubs, and art integration. Teachers are responsive to parent requests and needs concerning their individual children. The school would also provide as much support as needed to help parental involvement activities to be successful.*

**Accessibility**

***Lincoln provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.***

*All parents are encouraged to participate at Lincoln, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Lincoln works closely with district personnel to be in compliance with ADA laws and also Title X regulations. All students are enrolled according to NPS policies. Lincoln also works closely with the district to ensure parents can understand information and reports , examples include providing reports in their home language and providing interpreters.*

Revised on 5/8/2023