

Title I School-Level Parental Engagement Policy
Jefferson Elementary School
2023-2024
Revised May 11, 2023

Jefferson Elementary has developed a written Title I parental engagement policy with input from Title I parents during annual Title I meetings. This information is distributed at our Annual Curriculum Nights held in the Fall. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Jefferson Elementary, the following practices have been established:

- Our school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. In addition families who attend this meeting have an opportunity to meet the Jefferson Faculty and hear from their child's teacher about the curriculum.
- The school offers a bi-monthly Title One Committee meeting which includes at a minimum 1 parent. In addition we have our Title 1 meetings based on times when the parents can come and give their input. Our annual Title 1 meetings coincide with big school events to make sure we get the information to the majority of our families.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. We have parents on our Title 1 committee and give a district provided parent survey annually to get feedback from our parents.
- The school provides parents of Title I students with timely information about Title I programs by sending out information in our flyers through PeachJar and through parent meetings such as conferences. Parent emails are sent weekly to parents about events for the following week.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. This is explained at the Annual Meeting/Curriculum Nights, as well as at Parent/Teacher conferences.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Our staff will meet with parents at any time throughout the year to provide support and resources for their child's learning.

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

Jefferson Elementary distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities. At Jefferson Elementary, we provide our parents with the School Parent Compact at enrollment. Every parent signs it at enrollment and a copy is kept for the records.

Building Capacity for Involvement

Jefferson Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children by giving the parents different strategies and resources for their students at parent/teacher conferences.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. During conferences, the parents are given information regarding their child's level of performance. Once they understand that information the teacher provides insight as to what on-grade level looks like in the subject areas. The school also provides the parents with strategies to help guide their children. In addition, we provide activities for families to learn together at our Title 1 events.

- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and how to work with parents as equal partners.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resources provided through our school counselor and our district to encourage and support parents in more fully participating in the education of their children. This is done at Jefferson through multiple opportunities for parents to be involved with the learning process. They are invited to come to after school activities such as Back To School Night, Family Fun Nights, Family Picnic, STEAM NIGHT, and Curriculum Nights.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. We provide our parents with multiple flyers that are in both English and Spanish for all of our families to understand.
- The school provides support for parental involvement activities requested by Title I parents. We listen to our students, parents, and teachers by surveying them every year.

Accessibility

Jefferson Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of homeless students. Information and school reports are provided in a format and language that parents understand. We translate flyers, conferences, and meetings for parents when needed.