

Title I School-Level Parental Involvement Policy
Irving Middle School
2023-2024

Irving Middle School believes that parent involvement is an integral and significant component of a successful school. The purpose of the Irving Middle School Parent/Community Involvement Plan is to increase and improve parent/community involvement at Irving Middle School.

Irving Middle School has developed a written Title I parental involvement policy with input from Title I parents. *This policy was developed during our Title I meeting.* Irving has distributed the policy to parents of Title I students at enrollment. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Irving, the following practices have been established:

- Holding PTO elections annually that are open to all parents/ guardians of Irving Middle School students.
- Organizing monthly PTO meetings at Irving Middle School to relay pertinent information about increasing student achievement and upcoming school events.
- Providing Parent Resources at Irving Middle School that will be available to all parents and will be coordinated through parent volunteers.
- Inviting agencies to participate in school level activities Utilizing community resources to support parent involvement and student accomplishments. (Boys and Girls Club, Love Works, AlphaBest, and Community Church organizations.)
- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. *This happens at Fall Title I Parent Night.*
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. *There is a morning meeting and afternoon meeting.*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.** *This happens during the two Title I meetings, and input comes from the parent representatives.*
- The school provides parents of Title I students with timely information about Title I programs. *Parents are informed through parent meetings, Title I evenings, and Cougar Chat Emails.*
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the

proficiency levels students are expected to meet. *This information is shared in Back to School Night and parent student conferences.*

- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. *Parents are able to attend the Title I meetings to voice their opinions.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

Irving Middle School will inform parents/guardians and students of school policies by - School-Parent Compact.

Irving Middle School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- Providing all students with a student handbook. This document outlines the discipline policy, attendance, and guidelines
- Requiring students to sign a document of proof that the Student Handbook was received and read.
- Informing them of the information found on the Norman Public Schools website.
- A School-Parent Compact will be provided and signed by all parties. (*The Parent-Student-School Compact was developed during the Title I meeting, and included input from teacher, student, and parent representations.*)
- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Building Capacity for Involvement

Irving Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- Offering training for school personnel in parent engagement activities.
- Encouraging parents, community members and teachers to attend state or local conferences on parent/community involvement.
- Providing parents the opportunity to sign up for committees throughout the school year.
- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. *Parents receive information about state standards, assessments, and student progress during Back to School Night and Parent Conferences.*
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. *Parents receive information and training about how to help their students during Title I nights, Back to School Night, and Parent Conferences.*
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners. *Teachers receive professional development on ways to work with parents during staff meetings and professional development days.*
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. *We work with Norman Public School Library Night and are beginning to develop a Spanish Library for students and families.*
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. *We are currently working to develop Title I information in Spanish as well as other languages spoken by Irving families.*
- The school provides support for parental involvement activities requested by Title I parents. *This information is based on parent needs.*

Accessibility

Irving Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

We are working to translate our Title I information in Spanish as well as other languages spoken by our families.

(revised 05/2023)