

NPS volunteers have the ability to complete FERPA (Family Educational Rights and Privacy Act) and Title IX training online.

Steps for the online training:

1. Go to the **NPS** homepage
2. Click on **LOGIN LINKS**
3. Select **GCN** from the list of login links.
4. Click on **LOGIN to View Training**.
5. You will see a pre-login page; click **LOGIN to View Training**
5. Select **NEW USER**
6. Enter Organization ID **78003**
7. Set preferred Personal ID:

1st initial of first name and your full last name. example: avolunteer

Your preferred Personal ID must be at least 5 characters long.

You will then complete the login process and should be able to start the tutorials. There is a short test at the end of the tutorial, which you will need to complete in order to print out the Certificate of Completion. Please call 366-5856 and ask for Dawn Denton or Beth Fritch should you need assistance.